

**Vermont Web Portal Board meeting  
August 2, 2018  
DII 5<sup>th</sup> Floor Conference**

**Present:**

**Board members:**

- John Quinn, CIO
- Chris Winters, Deputy Secretary of State
- Brad Ferland, Deputy Secretary of the Agency of Administration
- Scott Murphy, State Librarian
- Patricia Gabel, State Court Administrator
- Tracey Harrington, VSEA
- Dawn Carrillo, VSEA
- Representative Van Wyck, State Representative
- Mike Smith, Governor's Appointee
- Senator Brian Campion, State Senator

**DII:** Harry Bell

**VIC:** Jamie Gage

Call to order

The board entered Executive Session

**SOW Between VIC and BGS**

An SOW was presented by VIC and BGS to create BGS's Brochure System for the Welcome Centers. This was a time and materials request where BGS would pay directly for the work.

**Prioritization**

A Discussion on how the Board can prioritize VIC work was held. Past practice was discussed and it came forward during the discussion that prioritization would only be required in the case of excess demand, which had never occurred.

**VIC Annual Report**

VIC presented their VIC Annual Report