

# **Planning an IT Direction for Vermont State Government**

# Planning Goals for New IT Plan

- Articulate a vision and coordinated IT strategy
- Link IT spending to the strategy
- Improve plan adherence to statutory requirements

# Phases of the Planning Process

- Data collection
- Analysis/strategy development
- Drafting/approval
- Publication

# IT Plan Timeline (in reverse)

- January—Presentation to Legislature with Governor's budget.
- December—CIO, AoA, and Governor's office review and make final changes
- November—Advisory panels review and recommend changes, draft revision
- October—Write draft plan
- September—Present data analysis vision and IT strategy to advisory panels

# IT Plan Timeline (in reverse)

- Late July and August—Analyze data and prepare data assessment.
- Mid-June to mid-August—Data collection
- May through June—Data collection instrument development

# IT Plan Data Collection

- IT Plan questionnaire (done)
  - The current state of IT
  - How does it relate to our business objectives
  - IT imperatives and opportunities
- PlanIT project database (in progress)
  - What are we planning to do and spend
  - How does it relate to our business objectives and statutory requirements

# IT Plan Data Collection

- Staff inventory (coming July 13)
  - On-line questionnaire for all staff who do IT support—“SkillIT”
  - Lists IT skills, skill levels, and frequency of use
- FY 2005 actual spending (after FY close)

# Key Dates and Responsibilities for Secretaries and Commissioners

- Preliminary project plans due in PlanIT ← July 15
- Staff completes SkillIT questionnaire ← July 13-August 12
- Align planned IT activities with IT vision & strategy ← September & October
- Department-approved, complete project plans due in PlanIT ← September 1-October 14
- Reconcile final, published project plans with IT strategy and budgets ← October-November

# What is PlanIT?

**Planned Project within Information & Innovation (Admin.)**

Project Name  Project ID (AutoNur )

Approved Status  Priority  Est Project Duration

Description  Funding  Objectives  Risks-Drivers  RFP  Technology  Statutory1  Statutory2

Long Description:

Planner's Name:  Approver's Name:  Approval Date:

Project Owner  Stakeholders:

Project Type:

Comment:



 

# PlanIT is

- ...an on-line database of projects...
- ...that connects proposed and actual projects with
  - business objectives
  - statutory requirements
  - risk and drivers
  - funding sources

# Why PlanIT?

- Superior reporting & analysis potential
- Better maintenance of data from year to year
- Better linkage to business objectives & statutory requirements
- Better tracking of projects through their lives—sets up portfolio management

# Future PlanIT Extensions for IT Portfolio Management

- BidIT—RFP & contract development and review
- BuildIT—“Dashboard” of status for projects in process
- BuryIT—Project post-mortems, lessons learned.

*The objective is greater transparency in state government IT spending.*