

Leclerc, Angela

From: DII - Service Desk Information
Sent: Monday, January 25, 2016 12:24 PM
To: DII - Service Desk Information
Cc: DII - O365 Project
Subject: Office 365 Training Portal



What: Office 365 User online learning

When: Effective Immediately (available until April 15, 2016)

What do I need to do?

Log into the portal at <https://quickhelp.com/vermont>, with your current email address, Firstname.LastName@vermont.gov. On the portal you will be presented with different playlists (short videos) which will help you become familiar with the new environment. If you are unfamiliar with Office 365, please take the time to view the learning modules as this will be a great way to get a quick start on the provided topics.

You have access to Office 365 online learning for only a limited period of time, ending by April 15, 2016. Brainstorm, a Microsoft partner that provides end-user training, is providing access to an online learning portal to help users become familiar with the new capabilities in Office 365. You will find playlists for Outlook, Word, Excel, OneDrive, PowerPoint, SharePoint Online, as well as others.

[Get Started Here »](#)

Here is an example of a video:

Welcome to Office 365!

It may all look new, but after watching this video you'll see that Office 365 is easy to navigate and will help you be more productive than ever!



[Introducing Office 365](#)

[Link to Login Instructions](#)

If you have any issues logging in, please call your IT Helpdesk to report it, or report it to the DII Service Desk by logging a LANDesk ticket at <https://itsupport.vermont.gov> or calling us at 802-828-6620, option 1 with the error you are receiving. (Your login should work even though you have not yet been migrated).

DII Office 365 Project Team

