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Subject: External Sharing in SharePoint Online
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External user accounts' usage using Microsoft Live accounts has been approved for use by the State of Vermont Chief Information Security Officer. It will be the agencies' responsibility to manage these accounts, and to follow best practice. See information below on how to request this for your site collection.

External Sharing for SharePoint Online for my vendor/partner accounts

Please see documents below to request External Sharing for your SharePoint Online Site Collection. (This will utilize the vendor/partner's personal Windows Live ID, and is a no-cost option to share information from your SharePoint Online site with your partners who do not have a G1 or G3 license.)

- [What Is External Sharing](#)
- [How Do I get Started with External Sharing for SharePoint Online?](#)
- [SharePoint Online: Instructions for External Users](#)

If you have any questions or concerns, please contact DII – SharePoint Administrators at: dii.sharepointadministrators@vermont.gov or by calling the Service Desk at 828-6620 Option 1.

For more information regarding the Office 365 Project, please go to our website: http://dii.vermont.gov/news_issues/projects/office365

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