

From: [DII - O365 Project](#)
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Subject: Proposed time line for migrating mailboxes
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Attachments: [image003.png](#)



As you know, the State of Vermont has been collaborating with Microsoft regarding the migration of our state email services to Microsoft® Office 365. We have been working with our chosen vendor, Catapult, on this migration project.

We have identified pilot users (100 users from all departments and agencies) and they will be the first to have their mailboxes migrated to Office 365. They will be testing all aspects of features in Office 365. The first feature they will be testing is the migration of their mailboxes. Once they have piloted and accepted all items regarding email, we will begin migrating all state mailboxes to Office 365. You will be notified prior to any migration occurring, and given new instructions to follow. (This email migration excludes the Legislature and Secretary of State's Office.)

We have a proposed timeline posted on our DII Website. (<http://dii.vermont.gov/sites/dii/files/PDF/News/O365DeptEmailMigrationTimeLine.pdf>) This of course may shift depending on user acceptance from our pilot users.

What do I need to do? Nothing at this time. This is for informational purposes regarding the proposed timeline for migrating mailboxes. We will communicate as the pilot is progressing and provide any updates and instructions at that time.

If you have any questions, please email our DII – O365 Project Team at the email address below.

Thank you.

DII O365 Project Team

Project Website: http://dii.vermont.gov/news_issues/projects/office365

Email: DII.O365Project@vermont.gov