

MS 365 Meeting Minutes

Facilitator	Darwin Thompson		
Purpose of Meeting	Discuss changes to team and work planning		
Date of Meeting	05/26/2016		
Topic	Discussion Points		
Team Changes	<ul style="list-style-type: none"> • Decreased EPMO involvement <ul style="list-style-type: none"> ○ Phil D. limited management of SharePoint migration ○ Rick S Oversight • Operationalize remaining work 		
Migration status	<ul style="list-style-type: none"> • Exchange <ul style="list-style-type: none"> ○ Courts, DPS and Labor remain to be migrated. We want to be complete by 6/30. However, Labor is currently scheduled for 8/12. Update: Labor agreed to move their date up to 7/12 • SharePoint <ul style="list-style-type: none"> ○ 20% complete ○ Scheduled to complete by end of August ○ Use of MS Live accounts is approved by CISO for partners to access SharePoint sites. <ul style="list-style-type: none"> ▪ Policy/process documentation required first • Order more licenses 		
Post migration to-do list	<ul style="list-style-type: none"> • Exploitation of other MS365 features and functionality <ul style="list-style-type: none"> ○ eDiscovery process marketing and training ○ One Drive for Business (ODFB) <ul style="list-style-type: none"> ▪ Active Directory Federated Services (ADFS) ▪ Multi-Factor Authentication (MFA) ▪ Policy development ○ Migrate public SharePoint sites to Azure ○ Migrate file shares ○ Mobile Device Management (MDM) with Intune ○ Etc. • Need to estimate timelines indicating dependencies 		