



# How to Report a Phishing Scam

Agency of Digital Services

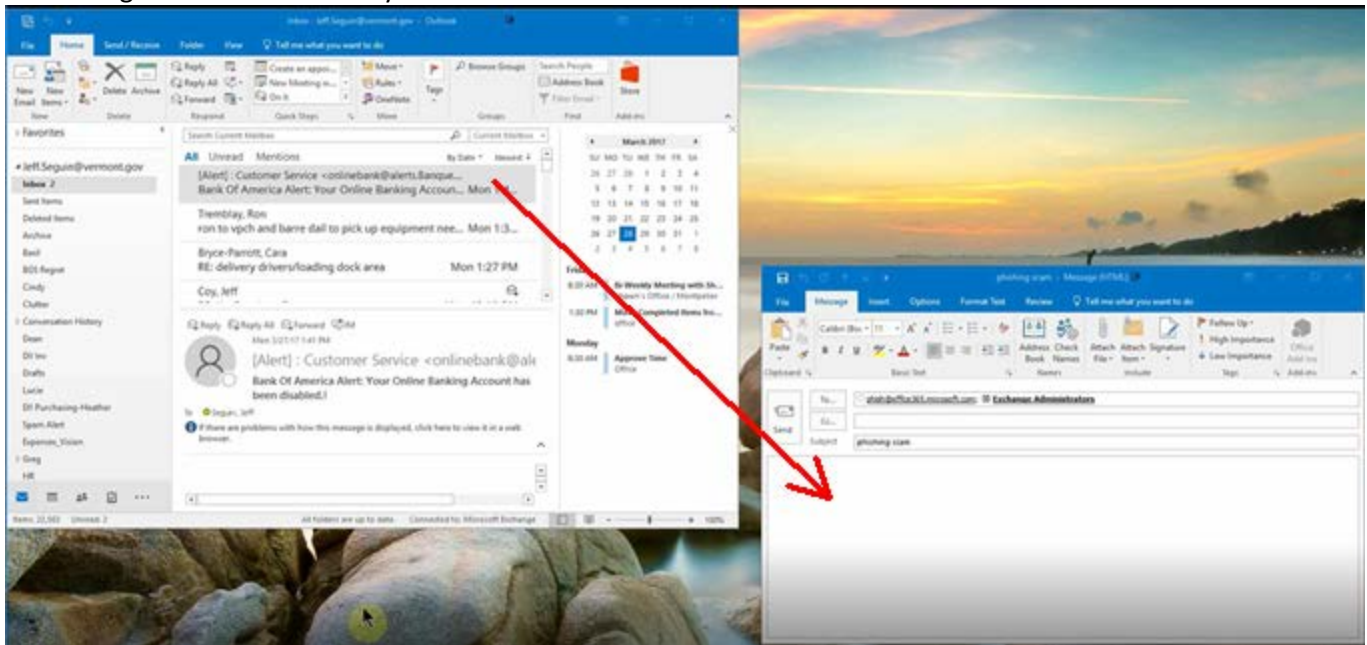
## Definition of Phishing

The act of acquiring private or sensitive data from users for use in fraudulent activities. Phishing is usually done by sending emails that seem to appear to come from credible sources (however, they are in no way affiliated with the actual source/company), which require users to put in personal data such as a credit card number or social security number, etc. This information is then transmitted to the hacker and utilized to commit acts of fraud. A sample Phishing Scam message is on page 2 below the dotted line.

**If you have clicked a link in a Phishing Scam email, please call your department’s IT Service Desk ASAP and let them know.**

**To submit a phishing scam message to Microsoft/ADS:**

- Create a new email by -clicking this link [SOV.EmailSecurity@vermont.gov](mailto:SOV.EmailSecurity@vermont.gov)
- Arrange the new email and your main Outlook so both are in view.



- In the new email message, remove any signature from the body of the email.
- Drag and Drop the spam message to the new email body and click “Send”

Due to the volume of notifications we receive, you will not get a reply confirming an email is a phishing attempt.

Service Desk,  
 Agency of Digital Services  
 802-828-6620 option 1 or Toll Free 855-828-6620 option 1

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[Alert] : Customer Service <onlinebank@alerts.Banque.com> | Condo, Gina

## Bank Of America Alert: Your Online Banking Account has been disabled.!

**i** If there are problems with how this message is displayed, click here to view it in a web browser.  
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

### Bank of America

To ensure delivery, add [onlinebanking@ealerts.bankofamerica.com](mailto:onlinebanking@ealerts.bankofamerica.com) to your address book.



## Online Banking Alert

### Authorization Code You Requested

Dear Customer,

FIX: Account has been disabled.  
please confirm your account informations

**Authorization code:**862628

### [My Account](#)

Please note that this code is temporary. If you try entering the authorization code and it has expired, you'll need to request a new one.

If you didn't request this code, please call 1.800.933.6262 to report potential fraudulent activity.



**Your last sign-in was 03/04/2017**

To verify that this email is from Bank of America, confirm your last sign-in date is correct. To access Online or Mobile Banking, go directly to [bankofamerica.com](http://bankofamerica.com) or use our Mobile Banking App.