Office 365
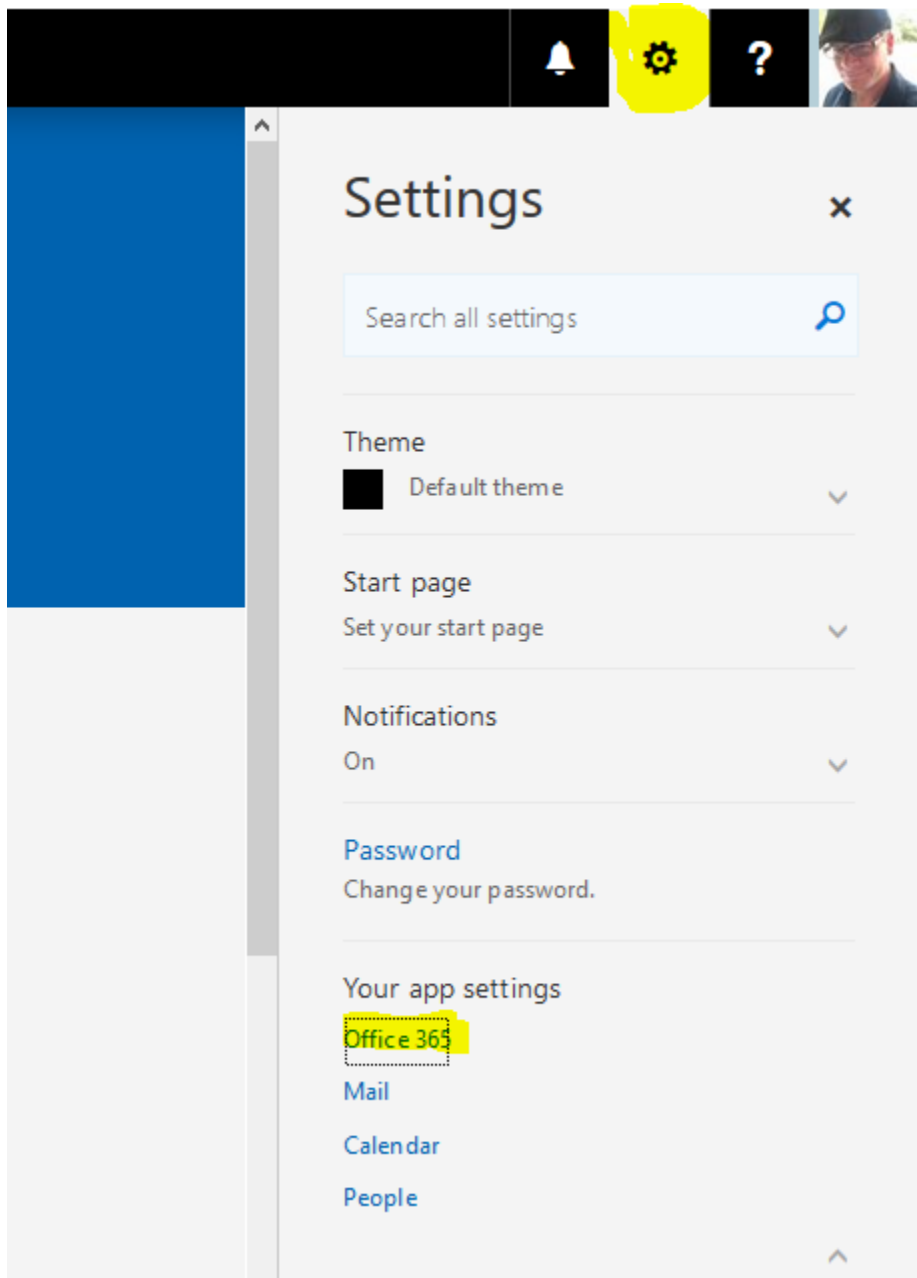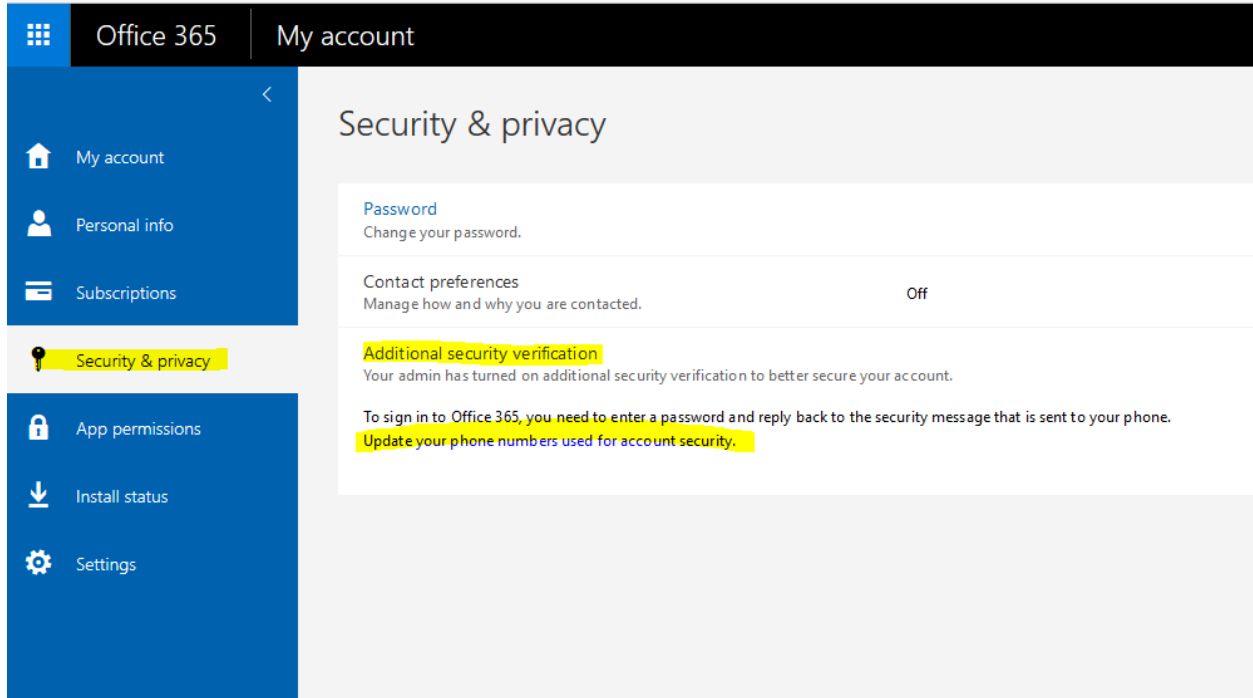
Updating your contact preferences for Multifactor Authentication

1. Click Settings, then Under "Your App Settings" click Office 365.

August 31, 2016

2. In the "My Account" screen, click "Security and Privacy." Then click "Additional Security Verification," and then Click "Update your phone numbers used for account security"

3. To update your contact information, you will be prompted for Multifactor Authentication. Follow the prompts to authenticate.

Microsoft Azure

For added security, we need to further verify your account

How do you want us to verify your account?

David.Fortin@vermont....   •••
Text me at +X XXXXXXXX62

We've sent you a text message with a verification code.

Enter verification code

Sign in

Use a different verification option

Sign out and sign in with a different account

More information

4. Once you have authenticated, you will be taken to the screen where you can update your contact preferences. You may add an additional authentication phone, and you may also configure the Azure Authenticator app (available free on the iphone and android app stores)

August 31, 2016

Additional security verification   app passwords

When you sign in with your password, you are also required to respond from a registered device. This makes it harder for a hacker to sign in with just a stolen password.
View video

what's your preferred option?

We'll use this verification option by default.

Text code to my authentication p ⌄

how would you like to respond?

Set up one or more of these options. Learn more

☑ Authentication phone   United States (+1)   ⌄   8028396262

☐ Office phone   Select your country or region ⌄   802-839-6262

                                                                   Extension

☐ Alternate authentication phone   Select your country or region ⌄

☐ Azure Authenticator app   Configure

Save   cancel

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

August 31, 2016