

Manually Updating Outlook Client Address Book:

When you have Cached Exchange Mode enabled, Outlook will by default cache the main Global Address List as well. This is called the Offline Address Book and is being generated on the Email servers.

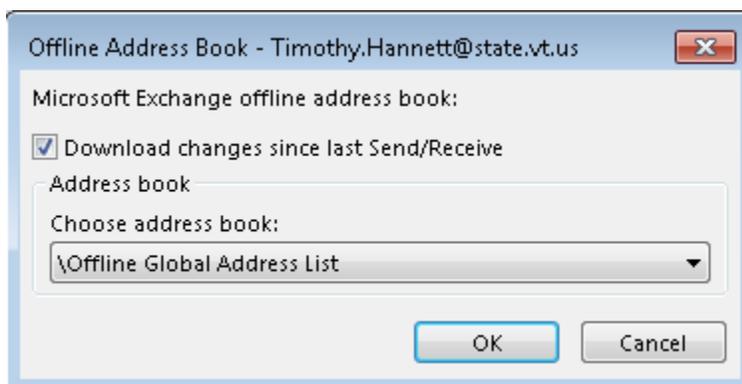
Due to various syncing schedules, it can take up to 24 hours before you could actually see a change in Outlook after a modification has been made on the Email server in the Global Address List (such as a new distribution list, changes in membership to a distribution list).

Updating Outlook Address Book manually

The command for the manual update procedure can be found here for Outlook clients:

- Outlook 2010, Outlook 2013 and Outlook 2016

Click on the tab Send/Receive-> Send/Receive Groups-> Download Address Book...



You can manually update your OAB rather than to wait 24 hours.