

Subsequent logins once enrolled in Password Central

Web address to access Password Central: <https://apps.health.vermont.gov/aims/PS/Default.aspx>

Enter your State of Vermont username and click "I agree".



Welcome to the State of Vermont Password Central
SELF-SERVICE CROSS-PLATFORM PASSWORD RESET AND SYNCHRONIZATION

Primary Account

User ID:


Privacy Policy & Terms of Use

By logging on to the State of Vermont Network I certify that I have read and understand the State of Vermont policies that detail the restrictions on the use of electronic communications and the internet and the use of computer hardware and software within the workplace. I understand that the policy is the State of Vermont Personnel Policy #11.7 and that a copy of this policy is available from my HR Administrator, or supervisor. You are entering a state government computing environment. Only State of Vermont employees with an authorized need and use for the information contained herein should proceed beyond this point. This system may contain Government information, which is restricted to authorized users ONLY. Unauthorized access, use, misuse, or modification of this computer system or of the data contained herein or in transit to/from this system constitutes a violation of Title 18, United States Code, Section 1030, and may subject the individual to Criminal and Civil penalties pursuant to Title 26, United States Code, Sections 7213, 7213A (the Taxpayer Browsing Protection Act), and 7431. This system and equipment are subject to monitoring to ensure proper performance of applicable security features or procedures. Such monitoring may result in the acquisition, recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel. ANYONE USING THIS SYSTEM EXPRESSLY CONSENTS TO SUCH MONITORING.

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You will be taken here:




Logged in as: AHS(basil.vansuch)


Manage Account

- 

If you have already enrolled, you can securely reset your forgotten password by answering your private questions.

[Forgot Password](#)
- 


If you have "locked" your account by typing incorrect passwords, you can unlock it by answering your private questions.

[Unlock Account](#)
- 


If you know your current password, but you cannot change it due to dial-up, VPN, or other access restrictions, you can change it here.

[Change Password](#)


Account Information

- 

Displays information about your Password Central managed accounts (e.g., password age, password expiration date, etc.)

[Account Information](#)
- 


Do you need to select a new password? First, test your desired password against your organization's password policies.

[Test Password](#)
- 

You can change your security questions, your Phone PIN, or the Email address to which notifications are sent, here.

[Enrollment](#)

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* Forgot Password:




You can securely reset your forgotten password by answering your private questions


PASSWORD CENTRAL
Logged in as: AHS\Basil.Vansuch sign out

Manage Account

-  **Forgot Password**
If you have already enrolled, you can securely reset your forgotten password by answering your private questions.
-  **Unlock Account**
If you have "locked" your account by typing incorrect passwords, you can unlock it by answering your private questions.
-  **Change Password**
If you know your current password, but you cannot change it due to dial-up, VPN, or other access restrictions, you can change it here.

Account Information

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Answer your three security questions. They may be different than what is shown here, as these are the three I chose for these example screenshots.



Reset Forgotten Password for **AHS\Basil.Vansuch**

In order to reset your password, you will need to answer the security questions you have configured for your account.

Question 1 of 3

Question 1: What is your Mother's maiden name?

Answer 1:

continue

cancel



Reset Forgotten Password for **AHS\Basil.Vansuch**

In order to reset your password, you will need to answer the security questions you have configured for your account.

Question 2 of 3

Question 2: What is the city you were born in?

Answer 2:

continue

cancel



Reset Forgotten Password for **AHS\Basil.Vansuch**

In order to reset your password, you will need to answer the security questions you have configured for your account.

Question 3 of 3

Question 3: What is the last name of your favorite school teacher?

Answer 3:

continue

cancel

If you answer any of the questions incorrectly, you will receive an email notifying you of the failed attempt. Example email:

□ donotreply@vermont.gov | ■ James, Gregory

ALERT: Identity Answer Failure Notification

12:31 PM

One of your questions was answered incorrectly in Password Central. There have been a total of 1 failures in a row. If it was you who did this, ignore this email. Otherwise, someone may have been trying to compromise your account.

If you did not authorize this, please contact the State of Vermont Service Desk at 802-828-6620 immediately.

** Please note that this alert is an automated notification which is unable to receive replies. Please contact the State of Vermont Service Desk at 802-828-6620 if you need assistance. **

Once all three security questions are successfully answered, you may reset it on the following screen.



Logged in as: AHS\Basil.Vansuch



Reset Forgotten Password for **AHS\Basil.Vansuch**

Enter your new password.

continue

New Password:

cancel

Confirm:

Something to note: While you are in your account in Password Central, once you answer your three security questions, you won't be prompted to answer them again during this login session. This means that if you use one of the modules in Password Central and answer the three security questions, you won't be asked to answer those three security questions again when clicking on another module, until you sign out of Password Central.

* Test Password:

If you'd like to test the strength of a password, you can do so on the Test Password section.

The screenshot shows the Password Central interface. At the top left is the logo and the text "Logged in as: AHS\Basil Vansuch". At the top right is a "sign out" button. The main content is divided into two columns: "Manage Account" and "Account Information". Under "Manage Account", there are three options: "Forgot Password", "Unlock Account", and "Change Password". Under "Account Information", there are three options: "Account Information", "Test Password" (which is highlighted with a yellow background), and "Enrollment". At the bottom, there is a footer with copyright information and the "powered by AVATIER" logo.

Make sure the Test Type field says DC and the Domain field says AHS. You can see below, the password I tested did not meet the complexity criteria set by the State's IT policies. Click Done when finished. Remember, this section is just for testing password strength. It will not change your password.



Test New Password

Enter a new password. When you click 'Test', we'll see if it passes your Organization's password policies. Please note that it does not check against your password history. Your password will NOT be changed.

Test Type:	<input type="text" value="DC"/>
Domain:	<input type="text" value="AHS"/>
New Password:	<input type="text"/>
User's Full Name:	Vansuch, Basil

The password you supplied does not meet the complexity requirements set by the domain policy:

- Must Not contain your user account name.
- Must Not contain part of your account display name.
- Must contain at least one character from three of the following four categories:
 - An uppercase character (A through Z).
 - A lowercase character (a through z).
 - A number (0 through 9).
 - A special non-alphanumeric character (for example, !, \$, #, %), extended ASCII, or symbol.

test password

done

*** Account Information:**


If you'd like to see information about your State of Vermont account, you can do so here.

You will be able to see the following information below. The screenshot below is intentionally cut off to not display my information.

-

[continue](#)

[sign out](#)

Get Account Info for AHS\Basil.Vansuch				
System Description	Target User			Result
✓ AHS 	basil.vansuch			Full Name: Account Expires: Account Disabled: Account Locked: Password Expires: Password Age: Display Name: LastLogon: LastLogonTimeStamp:

* Unlock Account:

If your account is locked, you can unlock it by clicking **Unlock Account**. Please note, you can still access Password Central **Unlock Account** screen if your account is locked.

Logged in as: AHS\Basil.Vansuch

Manage Account

- Forgot Password**: If you have already enrolled, you can securely reset your forgotten password by answering your private questions.
- Unlock Account**: If you have "locked" your account by typing incorrect passwords, you can unlock it by answering your private questions.
- Change Password**: If you know your current password, but you cannot change it due to dial-up, VPN, or other access restrictions, you can change it here.

Account Information

- Account Information**: Displays information about your Password Central managed accounts (e.g., password age, password expiration date, etc.)
- Test Password**: Do you need to select a new password? First, test your desired password against your organization's password policies.
- Enrollment**: You can change your security questions, your Phone PIN, or the Email address to which notifications are sent, here.

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Once clicked, you will be shown a success page.

Logged in as: AHS\Basil.Vansuch

Unlock Account for AHS\Basil.Vansuch

continue **sign out**

Unlock account results for primary user AHS\Basil.Vansuch			
System	Description	Target User	Result
	AHS	basil.vansuch	Account Unlocked

You will receive an email notifying you that your account was unlocked.

donotreply@vermont.gov | Vansuch, Basil 11:31 AM

ALERT: Account Unlock Notification

An Account Unlock was just executed for systems associated with the primary account AHS\Basil.Vansuch.

Changes were made to the account in the following systems:

- AHS Account Unlocked (basil.vansuch)

If you did not authorize this change, please contact the State of Vermont Service Desk at 802-828-6620.




*** Change Password:**

This section is for changing your State of Vermont password, as long as you know your current password. An example of using this feature would be to change your password before it expires.




PASSWORD CENTRAL sign out

Logged in as: AHS\Basil.Vansuch

Manage Account

-  If you have already enrolled, you can securely reset your forgotten password by answering your private questions.
[Forgot Password](#)
-  If you have "locked" your account by typing incorrect passwords, you can unlock it by answering your private questions.
[Unlock Account](#)
-  If you know your current password, but you cannot change it due to dial-up, VPN, or other access restrictions, you can change it here.
[Change Password](#)

Account Information

-  Displays information about your Password Central managed accounts (e.g., password age, password expiration date, etc.)
[Account Information](#)
-  Do you need to select a new password? First, test your desired password against your organization's password policies.
[Test Password](#)
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[Enrollment](#)


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Enter your current password and then enter a new password and confirm the new password by typing it again.

PASSWORD CENTRAL

Logged in as: AHS\Basil.Vansuch

 **Change Password**

Enter your old password, and a new password. When you click 'continue' your password will be changed.

Old Password:

New Password:

Confirm:




*** Enrollment:**

Change your security questions and registered email address here.




PASSWORD CENTRAL sign out

Logged in as: AHS/Basil Vansuch

Manage Account

-  If you have already enrolled, you can securely reset your forgotten password by answering your private questions.
[Forgot Password](#)
-  If you have "locked" your account by typing incorrect passwords, you can unlock it by answering your private questions.
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-  If you know your current password, but you cannot change it due to dial-up, VPN, or other access restrictions, you can change it here.
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Account Information

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Enter your current password and click Continue.



Primary Domain Logon Verification

Enter your Microsoft Windows UserID and password.

User ID:

Password:

continue

cancel

Here you can change your security questions and/or answers.



Enrolling **AHS\Basil.Vansuch**

Question 1:

What is the name of your favorite sports team? ▼

Answer 1:

Question 2:

What is the name of your favorite singer or band? ▼

Answer 2:

Semi-Private Question: When you call the Service Desk, you may be asked to disclose this answer to verify your identity.

Question 3:

What is the name of your favorite actor or actress? ▼

Answer 3:

You will be asked to answer these questions if you need to reset your password, or manage your account.

continue

cancel

Here you can verify/change your email address that is registered in the State system for your account. We need an email address that is unique to you (not a shared family or a shared work address). Password Central will send notifications to this email address any time your account is accessed.



Enrolling AHS\gjames

Step 2 - We need your email address so we can notify you any time your account is accessed via Password Central.

Primary Email:

gregory.james@vermont.gov

An email will be sent to this address any time your account is accessed via Password Central.

continue

cancel

You will see a successful page after clicking Continue.



You have successfully enrolled in Password Central. You may come back any time to reset your password, check your password expiration date, update your enrollment information, etc.

Any time your account is accessed via Password Central, we'll send an email to basil.vansuch@vermont.gov

continue

The email address you entered will receive an automated email message notifying you of the successful updating of your enrollment information.

□ donotreply@vermont.gov | ■ James, Gregory
Password Central Enrollment Notification

10:43 AM

Enrollment information was just updated in Password Central for the primary account: AHS\gjames (Enrollment information includes, for example, security questions and their answers.)

If you did not authorize this change, please contact the State of Vermont Service Desk at 802-828-6620 immediately.

To use Password Central in the future, open a new browser window and go to <https://apps.health.vermont.gov/aims/PS/Default.aspx>.

** Please note that this alert is an automated notification which is unable to receive replies. Please contact the State of Vermont Service Desk at 802-828-6620 if you need assistance. **