

- [How to set up your Office 365 Mail account using the built-in “Mail” app](#)
- [How to change your Office 365 Mail account password using the built-in “Mail” app](#)
- [How to remove your Office 365 Mail account using the built-in “Mail” app](#)
- [How to set up your Office 365 Mail account using the “Office 365 Outlook” app](#)
- [How to change your Office 365 mail account password using the “Office 365 Outlook” app](#)
- [How to remove your Office 365 mail account using the “Office 365 Outlook” app](#)

How to set up your Office 365 Mail account using the built-in “Mail” app

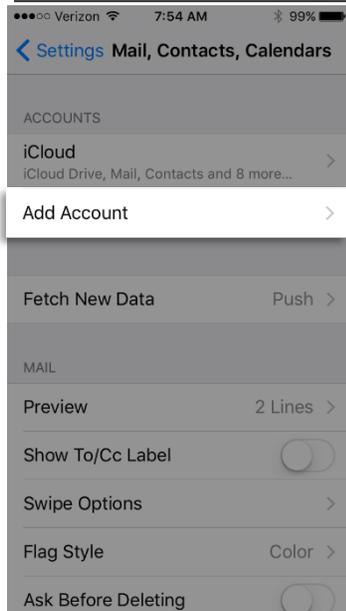
1. Tap “Settings”



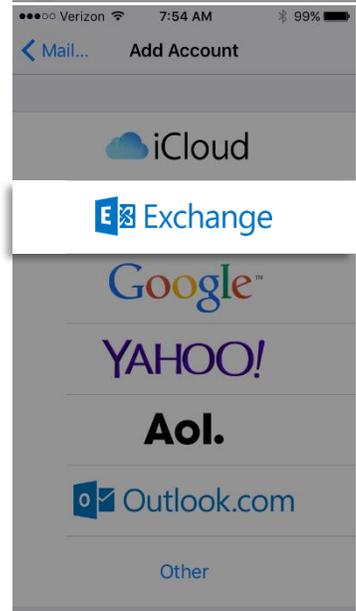
2. Tap “Mail, Contacts, Calendars”



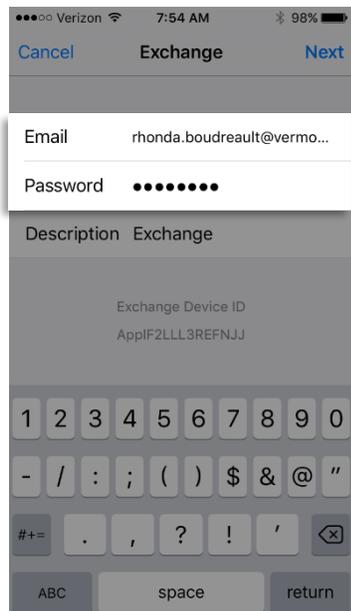
3. Tap “Add Account”



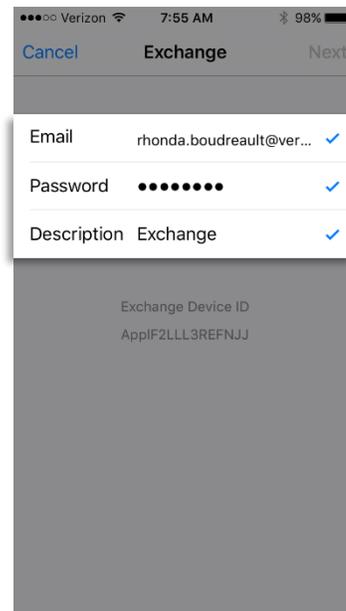
4. Tap “Exchange”



5. Enter your email address and password then tap "Next"



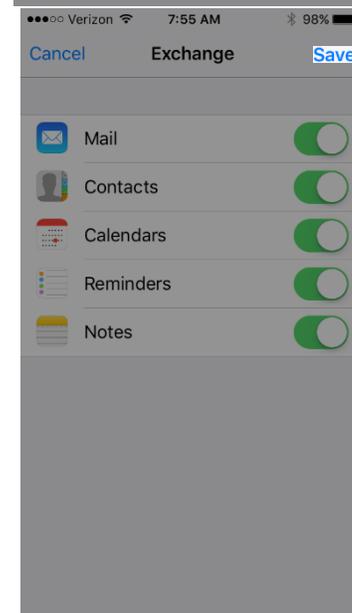
6. If the information is correct, blue check marks will appear



7. NOTE: If the blue check marks don't appear as in step 6, make sure the "Server" name is "outlook.office365.com" and the username is your full email address.



8. Tap "Save"



[Back to Top](#)

How to change your Office 365 Mail account password using the built-in "Mail" app

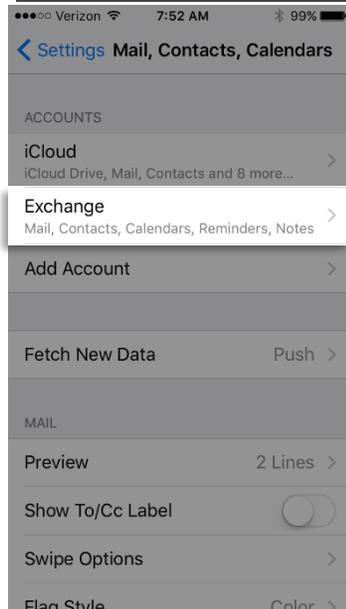
1. Tap "Settings"



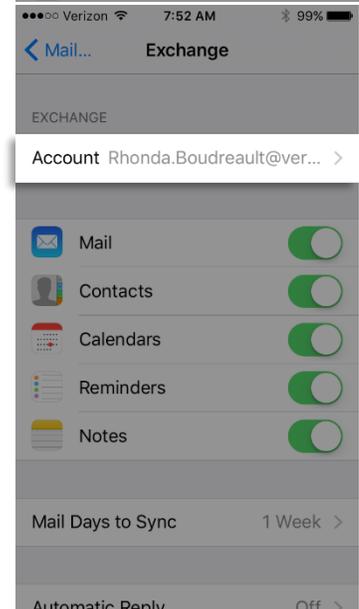
2. Tap "Mail, Contacts, Calendars"



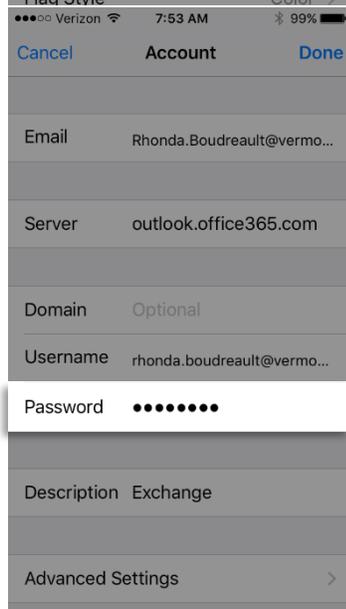
3. Tap "Exchange"



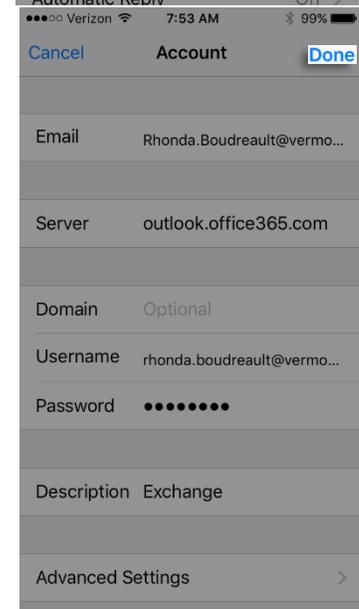
4. Tap "Account"



5. Tap "Password" and type in your new password



6. Tap "Done"



[Back to Top](#)

How to remove your Office 365 Mail account using the built-in "Mail" app

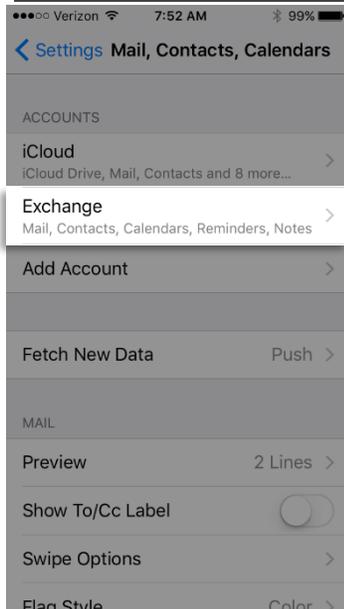
1. Tap "Settings"



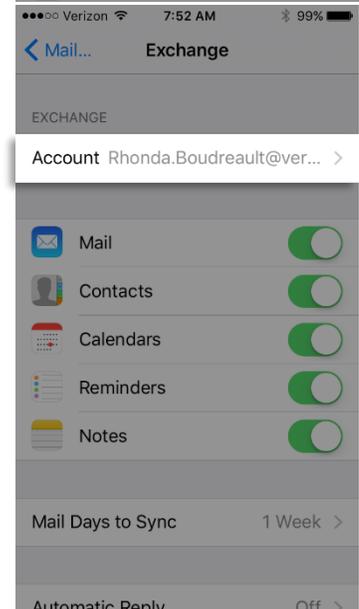
2. Tap "Mail, Contacts, Calendars"



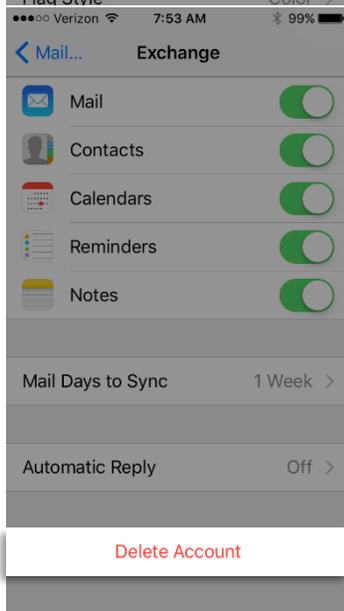
3. Tap "Exchange"



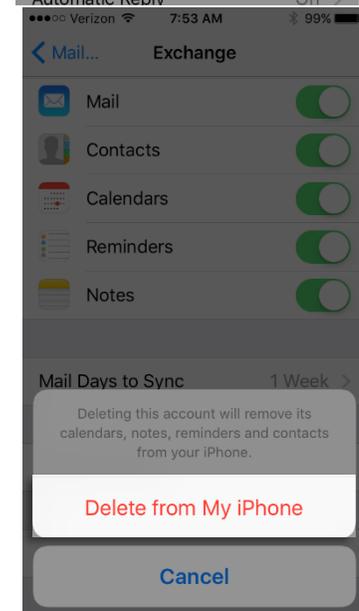
4. Tap "Account"



5. Scroll down and tap "Delete Account"



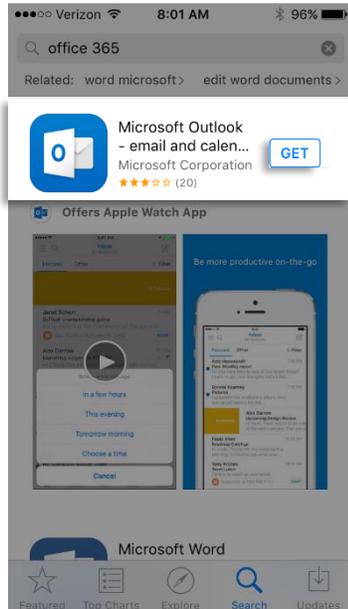
6. Tap "Delete from My iPhone"



[Back to Top](#)

How to set up your Office 365 Mail account using the “Office 365 Outlook” app

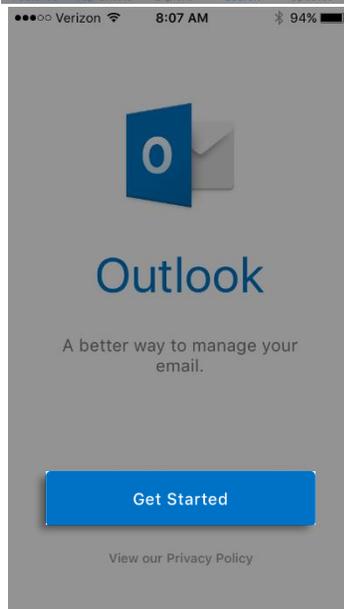
1. Search the “App Store” for “Outlook 365”. Tap “GET” next to the “Microsoft Outlook” app.



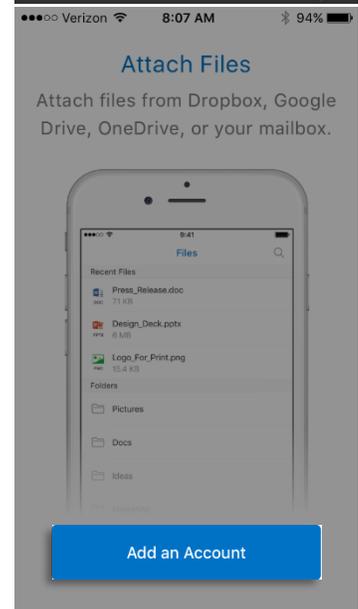
2. Tap the “Outlook” icon.



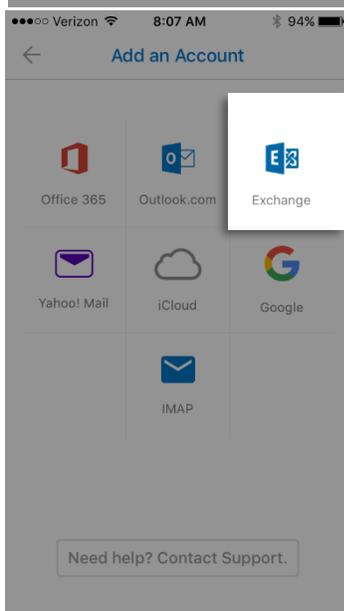
3. Tap “Get Started”



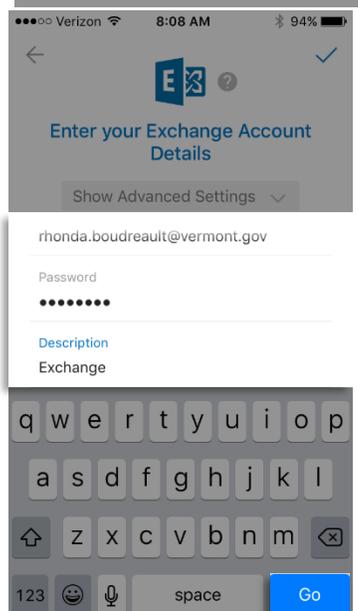
4. Tap “Add an Account”



5. Tap “Exchange”



6. Enter your email address and password then tap “Go”



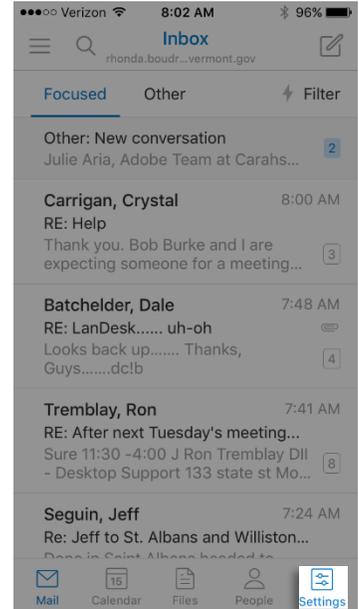
[Back to Top](#)

How to change your Office 365 mail account password using the "Office 365 Outlook" app

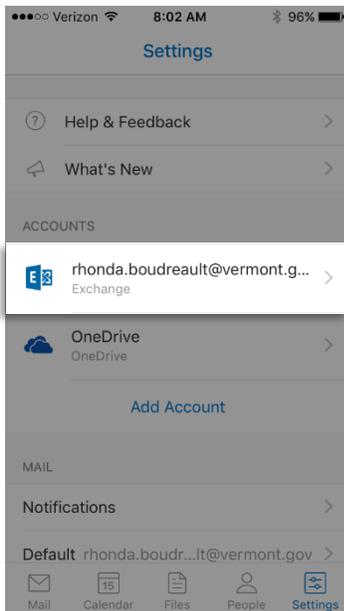
1. Tap the "Outlook" icon.



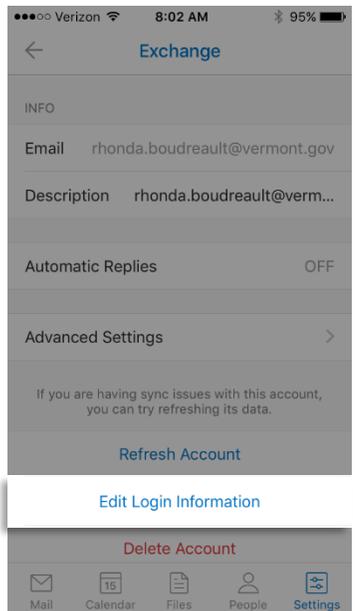
2. Tap "Settings"



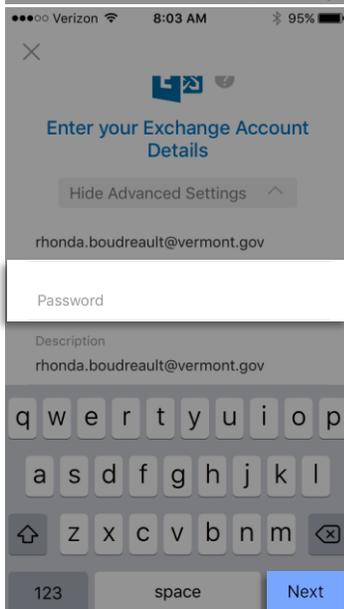
3. Tap your "Exchange" account



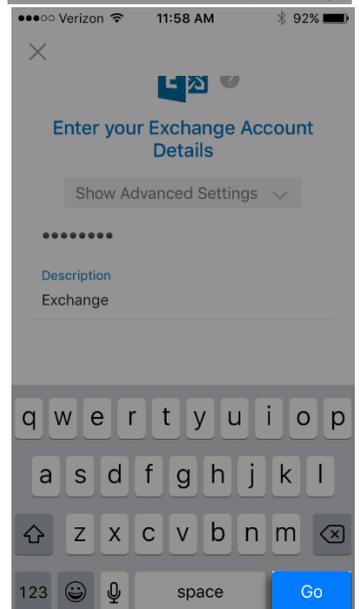
4. Tap "Edit Login Info"



5. Tap "Password" and type in your new password and tap "Next"



6. Tap "Go"

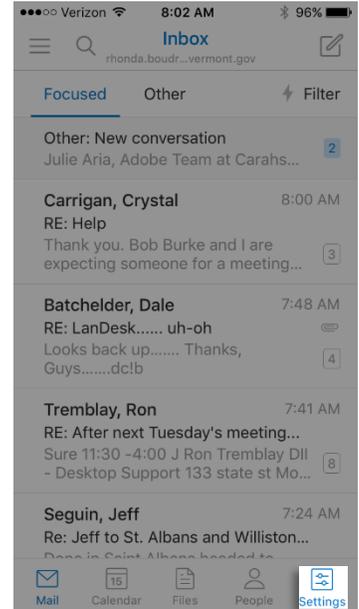


How to remove your Office 365 mail account using the “Office 365 Outlook” app

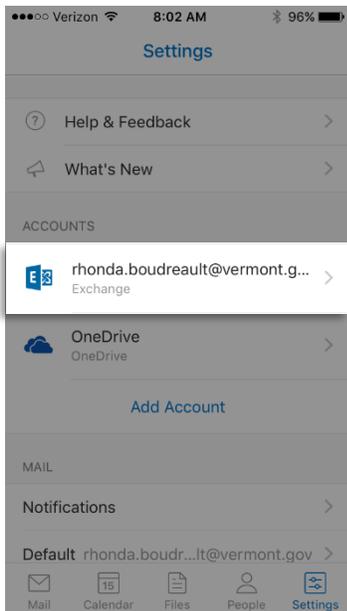
1. Tap the “Outlook” icon.



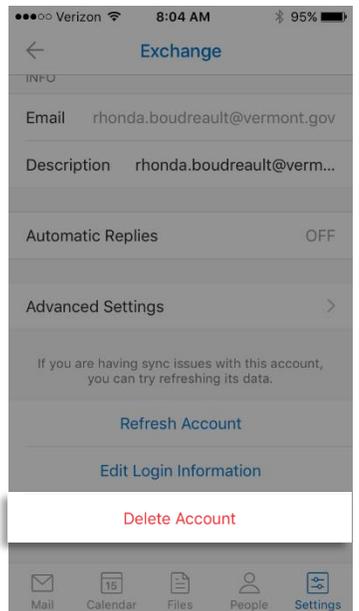
2. Tap “Settings”



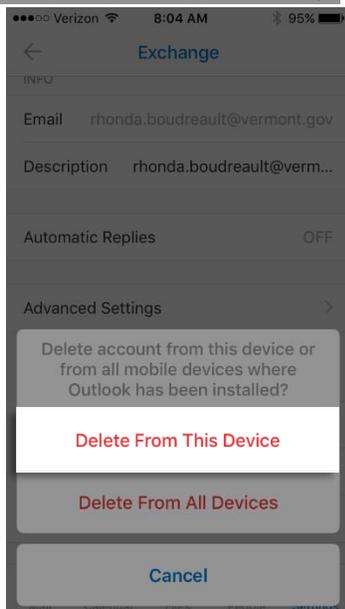
3. Tap your “Exchange” account



4. Tap “Delete Account”



5. Tap “Delete From This Device”



[Back to Top](#)