

**WPB 5/24/22**

**Minutes**

- I. Call to Order
- II. Introductions

Members and guests introduced themselves.

- III. Overview of the Web Portal for new members

Overview of the Web Portal provided by Harry Bell to new members of the board.

- IV. VIC Overview and update

Kim Cuciti presented the history of NIC Vermont and provided an update of activity since the February meeting.

- V. Consider Amendment to:
  - a. Extend contract 3 years
  - b. Extend access to the contract to municipalities
  - c. Add a fee schedule for Salesforce time and materials development
  - d. Adopt new Statement of Work form that includes a valuation section

The amendment language was provided to members prior to the meeting.

Kristin McClure introduced the question of the amendment.

Harry Bell provided a summary of the amendment.

Marcia Schels asked about the valuation section. Kristin explained the data that will be acquired by the new section.

Chris Winters asked about the Municipalities section and how it relates to recent legislative action regarding the digitation of data. He requested further conversation with NIC on this topic after the meeting.

Kristin asked about the prioritization of municipal projects. Kim replied that this will mostly be handled through the Tyler relationship and not affect local staff. If a municipal project were requested that would involve local staff prioritization would be managed as described in the contract by ADS and the board.

| Member  | Attendance | Vote         |
|---|------------|--------------|
| James.Lipinski@vermont.gov;                   | Y          | Moved - Y    |
| Chris.Winters@vermont.gov;                    | Y          | Y            |
| Catherine.Delneo@vermont.gov;                 | Y          | Y            |
| Douglas.Farnham@vermont.gov;                  | Y          | Seconded - Y |
| Scott Griffith - Andrew.Campbell@vermont.gov; | Y          | Y            |

|                              |   |   |
|------------------------------|---|---|
| Michael.Smith@vermont.gov;   | N |   |
| Marcia.Schels@vermont.gov;   | Y | Y |
| Elle.OCasey@vermont.gov;     | Y | Y |
| Kristin.McClure@vermont.gov; | Y | Y |
| Dawn.Carrillo@vermont.gov    | N |   |
|                              |   |   |
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|                              |   |   |