

**Vermont Web Portal Board meeting
March 12, 2020
DII 5th Floor Conference**

Present:

Board members:

- John Quinn, CIO
- Chris Winters, Deputy Secretary of State
- Brad Ferland, Deputy Secretary of the Agency of Administration
- Scott Murphy, State Librarian
- Jason Broughton, State Librarian
- Patricia Gabel, State Court Administrator
- Tracey Harrington, VSEA
- Dawn Carrillo, VSEA
- Representative Van Wyck, State Representative
- Mike Smith, Governor's Appointee
- Senator Brian Campion, State Senator
- Heather Pelham, CMO

DII: Harry Bell

VIC: Jamie Gage

Call to Order

DMV SOW Proposal

Mike Smith presented the proposal for new fees for DMV's Website.

Brad Ferland suggested he review the proposal after the meeting in reference to statute and suggest the best path forward.

SOW tabled

VIC Update

VIC presented the update of happenings since the previous meeting.

Board Practices

A General Discussion of Board Practices was lead by Kristin McClure

There was a suggestion that business units be invited to future WPB meetings.

There was a suggestion that training of some sort be provided to members, including the empowering statute to members.

There was a suggestion that any materials relevant to board meetings be available to members 24-48 hours before meetings.

There was a suggestion that the board begin reviewing and approving minutes.