State of Vermont

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Migration to Office 365
Meeting Log

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Prepared By: Serena Kemp
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Migration to Office 365
Meeting Log

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Project Manager	Serena Kemp	Facilitator	Serena Kemp
Purpose of Meeting	Provide a status regarding the project and discuss questions.		
Date of Meeting	02/02/2016		

Agenda Item/Topic	Notes
FAQ Document	The FAQ document can be found on the website and/or here: http://dii.vermont.gov/application/desktop/ms365/faq
Questions waiting on a response:	None at this time.

Notes / Questions that came up during the meeting:	1. **Total Number of Mailboxes Migrated - John Quinn**
	   - Approximately 4500
	2. **Agency/Department's left for Mailbox Migrations - John Quinn**
	   - DCF will not migrate on February 9th as planned. The DCF mail items have not completed the unvaulting process. DCF and DII will have a meeting later this week to determine the later migration date.
	   - Remaining entities are; Department of Corrections, Department of Health Access, Department of Health, Judiciary, Department of Labor and Public Safety. Link to schedule: http://dii.vermont.gov/sites/dii/files/PDF/News/O365DeptEmailMigrationTimeLine.pdf
	3. **Unvaulting Status - John Quinn**
	   - Unvaulting DCF is approximately 10% complete, DAIL has completed today (02/02). AHS CO & DMH have completed, the next group (DOC, DVHA, VDH) has not started to unvault.
	4. **Schedule Updates - John Quinn**
	   a. The exchange portion of the project is starting to slip. Until there's a better understanding of how long DCF will take to unvault, followed by the second group (DOC, DVHA, VDH). The schedule is posted here and will be updated when an adjustment is made:
	   http://dii.vermont.gov/sites/dii/files/PDF/News/O365DeptEmailMigrationTimeLine.pdf
	5. **SharePoint Migration Status – Rick**

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- All internal site collections are available for testing. Those site are going through the testing process. Issues are being provided and worked on by the DII team. Some entities are also providing solutions to the issues which is very helpful. Once those are available, the site collection admins can manage those security group lists.

Can a user group be used beyond a specific site collection?

- No, the user group is specific to the site collection. There is a way programmatically to manage the groups through AD and SharePoint. (Client Side Object Module – CSOM)

- Security groups with AD; entities are using universal security groups which will not be used going forward. Instead DII will help users recreate those groups. You will need to provide a CSV with the information and DII will be able to add them to the SP

- Changes from 2007 to SharePoint Online; update will be provided in the next couple weeks.

Open Discussion and/or Questions:

Current SharePoint, there's a 20GB site content restriction, additional space comes at a fee, in SharePoint Online is there still a fee?

- Yes.

Is it the fee the same in SharePoint Online?

- TBD – Open question for next week.

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