



State of Vermont

**Migration to Office 365
Meeting Log**

Prepared By: Serena Kemp
Date of Publication: 03/29/2016

Migration to Office 365

Meeting Log

Project Manager	Serena Kemp	Facilitator	Serena Kemp
Purpose of Meeting	Provide a status regarding the project and discuss questions.		
Date of Meeting	03/29/2016		

Agenda Item/Topic	Notes												
Quick Project Reference	Website; http://dii.vermont.gov/news_issues/projects/office365 Email; dii.office365@vermont.gov FAQ Document; http://dii.vermont.gov/application/desktop/ms365/faq Training; http://dii.vermont.gov/support/ms365												
Questions waiting on a response:	None.												
Agenda	<ol style="list-style-type: none"> 1. Exchange – John Q. <ol style="list-style-type: none"> a. Migration Schedule <ol style="list-style-type: none"> 1. http://dii.vermont.gov/sites/dii/files/PDF/News/O365DeptEmailMigrationTimeLine.pdf b. Number of Migrated Users <ol style="list-style-type: none"> 1. <i>There have been above 7,000 users licensed.</i> c. Unvaulting Status <ol style="list-style-type: none"> 1. <i>Department of Corrections is 57% complete.</i> d. Organizations Remaining to Migrate <table style="margin-left: 20px; border: none;"> <tr> <td><i>AHS-DVHA</i></td> <td><i>03/29/2016 - 03/31/2016</i></td> </tr> <tr> <td><i>AHS-DOC</i></td> <td><i>05/10/2016 - 05/12/2016</i></td> </tr> <tr> <td><i>AHS-VDH</i></td> <td><i>06/14/2016 - 06/16/2016</i></td> </tr> <tr> <td><i>JUD</i></td> <td><i>07/19/2016 - 07/21/2016</i></td> </tr> <tr> <td><i>LABOR</i></td> <td><i>08/09/2016 - 08/11/2016</i></td> </tr> <tr> <td><i>DPS</i></td> <td><i>10/18/2016 - 10/20/2016</i></td> </tr> </table> e. Global Issues <ol style="list-style-type: none"> 1. <i>None to be discussed at an enterprise level.</i> 2. SharePoint – John Q. <ol style="list-style-type: none"> a. Migration Schedule <ol style="list-style-type: none"> 1. <i>Testing is still on schedule to be completed by April 29th</i> 2. <i>Working with the site collection admins to transition site collections to the State's cloud environment.</i> <ol style="list-style-type: none"> 1. <i>FYI: A site collection being looked at for</i> 	<i>AHS-DVHA</i>	<i>03/29/2016 - 03/31/2016</i>	<i>AHS-DOC</i>	<i>05/10/2016 - 05/12/2016</i>	<i>AHS-VDH</i>	<i>06/14/2016 - 06/16/2016</i>	<i>JUD</i>	<i>07/19/2016 - 07/21/2016</i>	<i>LABOR</i>	<i>08/09/2016 - 08/11/2016</i>	<i>DPS</i>	<i>10/18/2016 - 10/20/2016</i>
<i>AHS-DVHA</i>	<i>03/29/2016 - 03/31/2016</i>												
<i>AHS-DOC</i>	<i>05/10/2016 - 05/12/2016</i>												
<i>AHS-VDH</i>	<i>06/14/2016 - 06/16/2016</i>												
<i>JUD</i>	<i>07/19/2016 - 07/21/2016</i>												
<i>LABOR</i>	<i>08/09/2016 - 08/11/2016</i>												
<i>DPS</i>	<i>10/18/2016 - 10/20/2016</i>												

Migration to Office 365

Meeting Log

	<p style="text-align: center;"><i>migration contains 1337 individual sites.</i></p> <ul style="list-style-type: none"> b. Number of Sites Migrated vs. Remaining <ul style="list-style-type: none"> 1. <i>Two groups committed to going live.</i> 2. <i>Communications regarding the final migration will be going out in the upcoming weeks.</i> c. Status on Reported Issues <ul style="list-style-type: none"> 1. <i>423 issues documented, of those 96 are actively being worked on. 221 issues are resolved. The majority of the identified issues are with AHS and ACCD.</i> 2. <i>There is an upcoming meeting with a group of site admins to discuss remaining branding items for a future meeting with Catapult.</i> <p>3. Desktop – Shawn P.</p> <ul style="list-style-type: none"> a. McAfee addressing slowness <ul style="list-style-type: none"> 1. <i>There’s a client scan that can be removed and is being removed by DII for those DII supports desktop and antivirus. For those organizations DII does not support, this may resolve Outlook slowness. Contact Shawn Potter for more information.</i> b. Resolved Issues <ul style="list-style-type: none"> 1. <i>No known issues at this time.</i> <p>4. Networking – Glenn Schoonover</p> <ul style="list-style-type: none"> a. Network Address Translation changes & impact to those migrated to Office 365 <ul style="list-style-type: none"> 1. <i>We’ve seen an increase number of package drops, this may be related to the way the network addressing is handled. We are increasing the ability for a larger number of addresses to be in transit.</i>
Notes	<p>When is OneDrive going to be available?</p> <ul style="list-style-type: none"> - <i>Multifactor Authentication needs to be available first. Dave Fortin is working on standing this feature up along with testing.</i> <p>Are the current trusts insufficient?</p> <ul style="list-style-type: none"> - <i>Any two-way trust are valid. If there are any one-way trusts this will need to be modified.</i> <p>What about Federal Services stood up?</p> <ul style="list-style-type: none"> - <i>MS explains those with ADFS already in place this continues to be looked into. This will go through testing as well.</i> <p>Has Catapult for SharePoint been reengaged?</p> <ul style="list-style-type: none"> - <i>Not at this time, the plan is still late April.</i> <p>By removing the MacAfee scan are you at a higher risk?</p> <ul style="list-style-type: none"> - <i>No.</i> <p>AOT is seeing delays in emails.</p> <ul style="list-style-type: none"> - <i>Is the slowness around applications?</i>

Migration to Office 365

Meeting Log

	<ul style="list-style-type: none">○ <i>(Yes) Relay was blacklisted and since has been resolved. Mail sent from a copier the server it was on was filling up.</i>
Tasks	John Quinn – Provide a communication regarding trust changes.