



Detailed Project Status Report

Project Name: DII VoIP Implementation
Project Manager: Jan LeDonne, NWN/ Jennifer Loughran, SOV
Project Sponsor: Darwin Thompson, Deputy Commissioner DII
Report Date: 11/2/2016
Reporting Period: 10/1/2016 – 10/31/2016
Project Phase: Executing

Project Overview: The State seeks to systematically transition State government locations currently using Centrex/ISDN/Fax lines for voice services to an IP Telephony solution, utilizing existing data circuits, creating an IT infrastructure that will support any future State Unified Communications needs. Assessments will be completed to determine Agency and Department readiness for transitioning over the next 24-36 months.

Overall Project Health Status: **Red = Risk or issue impacting, scope, schedule &/or budget that has no remediation strategy or the strategy has failed.**

	Green	Yellow	Red
Scope	<input checked="" type="checkbox"/> In Scope No outstanding changes that have not been formally approved and logged.	<input type="checkbox"/> Scope at risk Additions/deletions being acted on without formal Sponsor approval.	<input type="checkbox"/> Not Within Scope Out of scope and unfunded work being done, remaining work ignored, previous warning not being acted on.
Scope Comments:			
Schedule	<input type="checkbox"/> On Schedule Tasks are starting and ending on time and 90% are on track to meet dates.	<input type="checkbox"/> Schedule at risk 75%+ of tasks are starting and ending on time and 90% are on track to meet dates.	<input checked="" type="checkbox"/> Not On Schedule Less than 75% of tasks are starting and ending on time and are on track to meet dates.
Schedule Comments: The State has deployed fewer phones than anticipated. This also results in the project remaining in deficit for a longer period of time. The schedule has been revised to provide opportunity for accelerating deployments to make up the deficit by July 2016.			
Budget	<input type="checkbox"/> Within Budget Costs for tasks and phases are less than 110% of baseline costs for same.	<input checked="" type="checkbox"/> Budget At Risk Costs for tasks and phases are less than 125% of baseline costs for same.	<input type="checkbox"/> Not Within Budget Costs for tasks and phases are greater than 125% of baseline costs for same.
Budget Comments: The original plan did not include a bulk purchase of devices up front, which lead to significantly higher deficit than expected.			



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Accomplishments this Period:

Transitioned 468 lines in October 2016

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Planned Accomplishments for Next Period: (from rollout schedule)

Scheduled Transitions for 441 lines in November 2016

Noteworthy Project Decisions this Period:

- Decision to hold-off scheduling new data collection appointments following November 3rd 2016
- Revised rollout schedule agreed to and delivered to team. Targeting (441) phones deployed for November, (918) for December and (684) in January 2017.

High Level Schedule:

Milestone/ Deliverable	Status	Scheduled Completion Date	Current/ Estimated Date	Reason for Variance
IT ABC Form – Conditionally Approved	<i>Completed</i>	<i>12/19/2014</i>		
Project Charter	<i>Completed</i>	<i>2/19/2015</i>		
Project Schedule	<i>Completed</i>	<i>8/31/2015</i>	<i>9/28/2015</i>	<i>Initial plan not accepted by State, circumstances beyond our control have required staff time out of office, delaying review & feedback</i>
Project Management Plan	<i>Completed</i>	<i>8/24/2015</i>	<i>9/28/2015</i>	<i>Initial plan not accepted by State, circumstances beyond our control have required staff time out of office, delaying review & feedback</i>
Independent Review	<i>Completed</i>	<i>7/1/2015</i>		



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Contract	Completed	6/26/2015	7/23/2015	
Project Kickoff Meeting	Completed	8/7/2015		
Project Budget Baseline	Completed	8/24/2015	11/15/2015	
Detailed Network Design	Completed	9/24/2015		
DII Pilot Transition	Completed	10/23/2015	11/30/2015	
Schedule for CY16 Implementations	Completed	1/31/2016	2/12/2016	Revised May 2016
Jabber Functionality and interoperability with Office365 Pilot	In Progress	12/1/2015	9/1/2016	Pilot users identified and client deployed.
W'SOC Transition	Completed	4/15/2016	4/15/2016	
State's Attorney & Sherriff's Dept.	Completed	3/14/2016	3/14/2016	
ADPC	Completed	3/21/2016	3/21/2016	
Barre DCF Office	Completed	3/15/2016	3/15/2016	
Rate Setting move to Waterbury	Completed	5/2/2016	5/2/2016	
Parole Board move to Waterbury	Completed	5/2/2016	5/2/2016	
WSOC H Central Plant Waterbury	Completed	5/16/2016	5/16/2016	
DMV WRJ move	Completed	5/2/2016	6/9/2016	
219 North Main Street, Barre (OCS)	Completed	5/13/2016	5/16/2016	
NSCF , Newport	Completed	5/2/2016	5/16/2016	
Lamoille Courthouse, Hyde Park	Completed	5/16/2016	5/16/2016	
255 North Main St, Barre (DOC)	Completed	May 2016	8/23/2016	Delayed due to porting issue
219 North Main St, Barre (AOE)	Completed	May 2016	6/10/2016	
111 Colchester , Burlington (VDH)	Completed	June 2016	6/21/2016	
108 Cherry St, Burlington (Multiple agencies)	In Progress	June 2016 July 2016 August 2016	7/18/2016	BGS/IT/ Medical Practice - complete
175 Main St, Burlington (JUD)	Completed	June 2016	6/27/2016	Remaining 4 lines ported July18.
192 College St, Burlington (ODG)	Completed	June 2016	10/3//2016	24 Lines
5 Perry St Burlington (AHS, ANR, BGS, DAIL, DCF (ESD), VDH)	Completed	July 2016	7/18/2016	
100 Mineral St, Springfield (Multiple)	In Progress	July 2016	7/29/2016 9/20/2016	PNP completed 7/29 DMV,VDH,DAIL-Voc Rehab, DCF-



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				<i>OCS, NRB completed 9/20 Remaining: ANR, BGS, DCF-ESD, DCF-FSD, DBVI, DVHA</i>
50 Cherry St, Burlington – BGS, DOC	<i>Completed</i>	<i>August 2016</i>	<i>8/29/2016</i>	<i>Porting delay</i>
82 Railroad Row, WRJ (SAS, JUD)	<i>Completed</i>	<i>July 2016</i>	<i>10/17/2016</i>	<i>(50) Lines (1) Main Line missed.</i>
1 National Life Dr., Montpelier (Multiple) – Phase I	<i>Completed</i>	<i>July 2016</i>	<i>10/24/2016</i>	<i>138 Lines</i>
71 Main Street, Springfield (DAIL)	<i>Completed</i>	<i>July 2016</i>	<i>7/29/2016</i>	
5 Lemnah, WRJ - SAS	<i>Completed</i>	<i>August 2016</i>	<i>8/12/2016</i>	
32 Cherry Street, Burlington- Multiple	<i>Completed</i>	<i>August 2016</i>	<i>10/18/2016</i>	<i>148 Lines</i>
4 Market St, S Burlington - DMV	<i>Completed</i>	<i>August 2016</i>	<i>10/11/2016</i>	<i>26 Lines</i>
2178 Airport Road, Berlin - AOT	<i>TBD</i>	<i>August 2016</i>	<i>8/19/2016</i>	<i>Network negotiations con't for AoT</i>
61 Depot St, Wilder - AOT	<i>Completed</i>	<i>September 2016</i>	<i>9/12/2016</i>	<i>4 Lines</i>
27 Federal Street, St Albans – Multiple	<i>In Progress</i>	<i>August 2016</i>	<i>11/7/2016</i>	
110 Cherry St, Burlington - DAIL/EAP, DVHA	<i>Completed</i>	<i>September 2016</i>	<i>10/11/2016</i>	<i>38 Lines</i>
118 Prospect St, WRJ - Multiple	<i>In progress</i>	<i>September 2016</i>	<i>9/12/2016</i>	
5 S Main St , WRJ - SAS	<i>Completed</i>	<i>September 2016</i>	<i>9/12/2016</i>	<i>11 lines</i>
36 Lake St, St. Albans - BGS, JUD	<i>In progress</i>	<i>September 2016</i>	<i>11/14/2016</i>	
100 Main St, Newport - Multiple	<i>In progress</i>	<i>September 2016</i>	<i>TBD</i>	<i>Data collect scheduled for 10/6</i>
192 College St, Burlington - ODG	<i>In progress</i>	<i>September 2016</i>	<i>10/3/2016</i>	<i>24 lines</i>
208 Hurricane Ln, Williston - AHS	<i>In Progress</i>	<i>September 2016</i>	<i>9/23/2016</i>	
140 S Main St , St Albans - ODG	<i>In Progress</i>	<i>September 2016</i>	<i>9/23/2016</i>	
680 L Newton Rd, St. Albans - AOT	<i>In Progress</i>	<i>September 2016</i>	<i>9/30/2016</i>	
200 Vet's Memorial Dr., Bennington - Multiple	<i>In Progress</i>	<i>September 2016</i>	<i>9/30/2016</i>	
207 South St , Bennington - JUD	<i>In Progress</i>	<i>September 2016</i>	<i>9/30/2016</i>	
17 Church St St Albans - JUD	<i>Complete</i>	<i>October 2016</i>	<i>10/12/2016</i>	<i>16 Lines</i>
312 Hurricane Ln, Williston - AHS	<i>In Progress</i>	<i>October 2016</i>	<i>11/28/2016</i>	
325 North Street, Bennington - VDH	<i>In Progress</i>	<i>October 2016</i>	<i>January 2017</i>	



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232 Main Street, Brattleboro - AHS, BGS, DCF (ESD, FSD), VDH, DVHA	<i>In Progress</i>	October 2016	<i>January 2017</i>	
27 Fisher Pond, Rd, St. Albans - DMV	<i>In Progress</i>	October 2016	<i>TBD</i>	
89 Hurricane Ln, Williston–AHS ,DVHA	<i>In Progress</i>	October 2016	<i>TBD</i>	
324 S. Main St., Bennington – BGS, AHS	<i>In Progress</i>	October 2016	<i>TBD</i>	
88 Merchants Row, Rutland - AHS, DAIL/EAP, DCF (ESD, FSD, OCS), DVHA, SAS, VDH, ANR, NRB	<i>In Progress</i>	October 2016	<i>December 2016</i>	
144 State Street, Montpelier GOV	<i>Complete</i>	<i>November 2016</i>	<i>10/31/2016</i>	<i>6 lines</i>
Lessons Learned	<i>In Progress</i>	<i>Per site</i>		<i>Sent following transition</i>

Budget: *SoV / NWN currently budget reporting is in process.*
